

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 14<sup>th</sup> June 2016 at 7.30 p.m.**

**Present:** Cllr. K. Roberts, Chairman  
 Cllr. S. Dickens, Vice- Chairman  
 Cllr. F. Morris  
 Cllr. V. Murray

**Also present:** Deborah O'Brien, Parish Clerk; District Cllr. Llew Monger

No Comments from the public before the meeting but Cllr Monger addressed the Parish Council advising that the issue of reduced parking on Springfields should be directed to the Vale of Aylesbury Housing Trust (VAHT) by affected residents upon completion of work in progress. Cllr Roberts will also write to VAHT.

An e-mailed request to remove a tree at Springfields was tabled until after nesting season and leaves have fallen.

**15.0 Apologies** – members noted apologies from Cllrs. Long & Williamson, District Councillor Renshell & County Councillor Chilver.

**15.1 Casual Vacancy** – members noted that Martyn Bailey resigned as a councillor between meetings on 20<sup>th</sup> May 2016. . The Monitoring Officer was duly notified and a Notice of Vacancy was displayed on the Notice Board and website on 24<sup>th</sup> May 2016. If any 10 electors call for a by-election by 15<sup>th</sup> June, one will be slated. If not, a second notice of Casual Vacancy will be made, allowing the Parish Council to co-opt a suitably qualified candidate at the 12<sup>th</sup> July 2016 meeting (or beyond).

**16.0 Declarations of Interest** – Cllr. Morris declared a pecuniary interest with regard to potential development of Poultry Fields. Cllr. Murray declared a prejudicial interest with regard to development of land adj to West Bourn.

**17.0 Minutes**

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 10<sup>th</sup> May 2016 PPC/01/16 17

**18.0 Sports Field, Play Area & Woodland**

**18.1** Vandalism at Sportsfield & Pavilion - Members noted that the replacement footpath light fitting from Chiltern Construction will be installed after 20<sup>th</sup> June. Members discussed continued vandalism at the sportsfield and replacement of panelling in the MUGA. Cllrs Dickens and Morris to measure and estimate the quantity of replacement panelling required – possibly using recycled plastic boarding which is more vandalism –proof. Cllr Morris has made repairs to the Scorer's box and will remove the damaged stile. Cllr Roberts is to discuss issues further with Rural Police Inspector Chris Young. Further analysis of CCTV footage is to be made.

**18.2** Annual RoSPA inspection of Play Area and MUGA – Cllr Dickens to address minor fixture issues and determine if regular bearings can be installed in the rocker horse.

**18.3** Members noted that Mr Paxton has requested that the pedestrian mower needs repair. Quotes are awaited.

**18.4** Members noted that the Tennis Club has changed the combination locks to the facility and requested weed spraying of the footpath. Cllr Morris to arrange the weed spraying in due course, at an appropriate time.

**18.5** Queen's 90<sup>th</sup> Birthday Commemorative Medals: Following the cancellation of the picnic due to weather, medals for Padbury resident children under 14 can be obtained from Cllr Roberts. Clerk

- to place notice on website & Cllr Murray to place a notice on Facebook. Medals will also be distributed to Padbury children at both the School and Pre-school.
- 18.6 Clerk advised that Anglian Water will be inspecting the Pavilion 15<sup>th</sup> June 2016. This is a statutory requirement.
- 18.7 Cllr Morris observed that the bench at Mount Pleasant was unsafe and needed repair. He and Cllr Dickens offered to repair it.

## 19.0 Planning

### 19.1 Planning Applications received from AVDC:

- 16/00482/AOP – land adjacent to West Bourn – amended plans addressing drainage and flooding were received 16<sup>th</sup> June. The Clerk has received a time extension (one day until 13<sup>th</sup> July) to comment so that these can be reviewed and discussed at the next meeting on 12<sup>th</sup> July.

### 19.2 Planning Decisions made by AVDC – none

### 19.3 Other Planning issues – members noted:

- 15/03744/AOP - land adjacent to Winslow Rd – Highways Dept has made comments.
- Padbury Neighbourhood Plan – in development stages - subject to availability of volunteers
- Members noted that Cllr Long attended an AVDC Planning Seminar and presentation documents were made available via e-mail.
- It was also noted that all applications must be considered on their individual merits and according to planning guidelines. No other factors such as intentions, personal opinions or preferences are relevant or noteworthy.

## 20.0 Finance

### 20.1 RESOLVED to note that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 8798.76 (as at 31 <sup>st</sup> May 2016)
Barclays Community Current a/c xxx959	£ 7813.90 (as at 31 <sup>st</sup> May 2016)
Barclays Reserve savings a/c xxx909	£ 10009.06 (as at 31 <sup>st</sup> May 2016)
Barclays Play Area a/c xxx970	£ 1503.32 (as at 31 <sup>st</sup> May 2016)
Barclays Millennium Wood a/c xxx198	£ 3225.00 (as at 31 <sup>st</sup> May 2016)

### 20.2 RESOLVED to make the following payments:

Npower - £191.66 (£159.72 + £31.94 VAT) – Apr MPAN 1 - Direct Debit (9/6/16)

Npower - £7.09 (£5.91 + £1.18 VAT) – Apr MPAN 2 - Direct Debit (9/6/16)

To be paid at meeting:

D. O'Brien - £199.63 (June salary £240.82 plus 2 months @ £2.38 less £49.20 PAYE; stationery £3.25) – cheque 101765

HMRC - £49.20 – PAYE – June – cheque 101766

Playsafety Ltd - £172.20 (£143.50 + £28.70 VAT) – RoSPA inspections – cheque 101767

Tower Mint Ltd - £403.02 (£335.85 + £67.17 VAT) – Queen's 90<sup>th</sup> medals for children – cheque 101768

NBPPC - £20.00 – 2016/17 Membership – cheque 101769

Melanie Rose - £21.40 – Internal Audit – cheque 101770

Lynch Garden Services - £320.00 – Devolved mowing £200; 3 x £40 Play area £120 – cheque 101771

Phillips Print - £272.00 – Padbury Pump printing – cheque 101772\*\* **RESOLVED not to pay** additional £61.20 as this is a Produce Show cost to be paid by the Produce Show Committee

E-on - £165.30 (£137.75 + £27.55 VAT) – March qtr maintenance – cheque 101773

Henry Paxton - £235.61 – mowing & maintenance Sportsfield – cheque 101774

### 20.3 RESOLVED to note the following income:

Interest - £3.60 Santander a/c; Millennium Wood Account - £100.00

### 20.4 Income and Expenditure reports

**RESOLVED to accept** the income and expenditure reports of 31/05/16 and bank reconciliations as submitted together with all worksheets in the accounting workbook.

## 20.5 Annual Audit and Governance

- a. **RESOLVED to note that:** The Internal Auditor examined the Parish Books, Governance Documents, procedures and Annual Accounts for 2015/16, and found all in accordance with the Accounts and Audit Regulations 2003 and 2006, the Local Audit and Accountability Act 2014 and Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494 and as directed in “Governance and Accountability for Local Councils in England & Wales: A Practitioners’ Guide”.
- b. **FURTHER RESOLVED to** agree Section 1 “Annual Governance Statement 2015/16” of the Annual Return. Chairman Cllr Roberts & Parish Clerk signed and dated the return.
- c. **FURTHER RESOLVED to** agree Section 2 “Accounting Statements 2015/16” of the Annual Return. Chairman Cllr Roberts & Parish Clerk signed and dated the return.

20.6 **NALC/SLCC Revised Salary Scales 2016/17 – RESOLVED to approve** increase negotiated by the National Joint Council for Local Government Services (NJC) which increases the Clerk’s salary by £2.38 month. This increase is back-dated to 1<sup>st</sup> April 2016.

20.7 **VAT** - Members noted that following an update of Notice 749 – VAT & Local Authorities, the Clerk wrote to Derek Kemp, Financial advisor for NALC to enquire if the Parish Council should be registered for VAT. One of his colleagues, Sandy Leppan replied. The Parish Council is not making a VAT-able supply as it is charging for a licence to occupy for a definite length of time, independent of the number of uses (i.e. for a season or calendar year). However, if VAT-able supplies are made which generate potential output tax of more than £1,000 per year then the Parish Council would be liable to register for VAT. (The latter advice previously given by HMRC)

## 21.0 Other Parish Council Business

- Broken light opposite 67 Springfields – Members noted that a replacement has been installed.
- Parking on Springfields – see Cllr Monger’s comments.
- Replacement electricity poles & wiring – members noted that this should be completed by the end of June. One damaged light has been reported to date, and delivered to the Chairman for interim storage. Cllr Dickens will assist with those repairs considered to be practicable. Western Power will install temporary lights where repairs are needed.
- Speedwatch – members noted that a request for coordinator has been made via the Pump.
- Members noted that an application has been made by the War Memorials Trust to designate Padbury’s monument as a listed structure.

## 22.1 Aylesbury Vale District Council (AVDC) & Buckinghamshire County Council

Members noted that the draft consultation for the Vale of Aylesbury Local Plan (VALP) will commence 7<sup>th</sup> July 2016. Details are at <http://www.aylesburyvaldc.gov.uk/vale-aylesbury-local-plan-draft-plan> with local ‘drop-in’ meetings at Buckingham on 13<sup>th</sup> July and Winslow on 10<sup>th</sup> August.

## 22.2 Buckinghamshire County Council

Members noted that the Chairman attended a BMKALC meeting on BCC’s view on Unitary development which will probably take at least 2 years to implement. A summary report was distributed via e-mail.

## 23.0 Correspondence – members noted circulated in between meetings via e-mail:

- LAF - Invitation to Men in Sheds Launch
- AVDC Roadshow - we need your help!
- TfB Village walk round
- MyBucks e-newsletter May & June 2016
- BCC - Proposed Temporary Road Closures - Various Roads in Various Parishes in the Aylesbury Vale Area (Micro Surfacing Works) (March and April 2016)

- BCC - INT Proposed Road Closure Aylesbury Vale (Capital Micro Programme) 20.06.16 - AV.2017.34
- Active Bucks Activity Provider Details for Circulation to LAF's and Networks
- TVP - Rural Neighbourhood Posters
- BCC News: Planned 6% cut to pharmacy services could severely affect Bucks residents, council committee hears
- Local Area Funding 2017/18 – Transport apps due by 31/8/16. Non-transport by 14/11/16.
- BMKALC - New Salary Scales 2016-18
- ARMED FORCES DAY 2016
- NALC Survey re Devolution
- BMKALC - benefit to Membership - discounts with Staples Advantage
- Highway maintenance road treatment work : Church Lane, Padbury
- Local Council Meeting invitations to air views on Developing Unitary Business Case by BCC (Cllr Roberts & Clerk to attend)
- AVDC Planning Dept - Parishes Seminar 25 May 2016 – presentation & slides
- LAF Staff Changes – new officer –Simon Garwood replaces Paul Hodson
- AVDC - Draft Vale of Aylesbury Local Plan – consultation – see 9.1
- Agenda for Buckingham Local Area Forum, Tuesday 14th June 2016 – apologies sent
- NBPPC/Cllr Llew Monger’s comments regarding draft VALP
- BCC Home to School Transport Consultation Launches
- Anglian Water - Can you help us find Private Pumping Stations in your Parish?

**24.0 Highways & other**

- Winslow Cycleway – members noted that the Project Manager is arranging a structural survey meeting with the owner of Lower Way Cottage. Councillors met with the Project Manager on 19th May and are asked to refer to Cllr Murray’s summary report.
- Road repairs on Church Lane and Old End/Arnolds Way – the roads have been ‘marked-up’ ahead of repairs being made. Temporary Road Closure notices have been received.
- LAT and Village Walk Around – members noted that new team announcements have been made by TfB – Dave Smith will remain our LAT. (Since the meeting it has been announced that Matt Whincup will be Padbury’s LAT)

**25.0 Date of next meetings – Padbury Parish Council**

**RESOLVED to note** that the next meeting dates are:

- 12<sup>th</sup> July 2016
- No meeting in August
- 13<sup>th</sup> September 2016
- 11<sup>th</sup> October
- 15<sup>th</sup> November (Suggested date is 1 week later due to no meeting in December)

Meeting closed at 9:00 p.m.

Signed .....Chairman Date .....